

Hello

I am your new Director of Administration and have 30 years of experience in Planning, Public Works, and Municipal Government. With this broad knowledge, I hope I can add significant value to the Town of St Albans.

A quick synopsis of my knowledge and experience are detailed in the two bulleted sections below.

*Administrative and management knowledge and experience:*

- Mobilizing the talents and skills of people of all ages in municipalities throughout Vermont, New Hampshire, Maine, Massachusetts, Connecticut, and Native American Tribal Nations to provide creative solutions in determining and meeting each community's current and future needs, objectives, and goals.
- Facilitating community boards towards data driven and legally defensible decisions.
- Financial management within tightly cost-limited and fixed price budgets.
- Administering capital improvement and investment programs using municipal, state, and federal funding sources directed towards rehabilitating and reconstructing roads and highway infrastructure.

*Planning knowledge and experience:*

- Infrastructure Management Systems - approximately 10,000 bridge and culvert inspections and about 5,000 miles of road surface condition surveys, since 1988, using RSMS11, SIMS, the Vermont Online Bridge and Culvert Inventory Tool, Cartégraph Suite, and MicroPaver software packages.
- Traffic Studies – experience in traffic counting since 1985 in multiple formats including operational field experience with Jamar, Roadway Data, Traffic Viewer Pro, Mitron, and GK 5000 traffic counting systems and software and have surveyed approximately 500 locations annually over the last 18 years.
- Geographic Information Systems (GIS) - experience in GIS since 1980 in multiple software formats including ESRI products, MapWindow, gvSIG, QGIS, and Open Street Map.
- Intersection counts and Level-Of-Service analysis – broad experience with LOS analysis, predicting turn lane queuing, arterial operational analysis, and two-way two-lane road segment analysis using Highway Capacity Software, Road Runner, and the Intersection Capacity Utilization spreadsheets.
- Capital improvement planning and major maintenance programming – capital improvement planning and major maintenance programming starting with integrating local planning and zoning decisions then adding infrastructure management system results following through to specific road and infrastructure improvement projects within multi-year capital programs.
- Master planning – through an open and collaborative process with continuously measurable performance results.

Outside of work, I am an avid and competitive nordic skier, cyclist, and triathlete. I am excited and pleased to have an opportunity to work for with the Town of St. Albans and am grateful to the Select board and Town Manager, Carrie Johnson for giving me the chance to serve your community.