



Water and Wastewater Allocation Procedure

Applicant must follow the procedure below when requesting services from the City of St. Albans for water and/or wastewater services:

1. Applicant must submit a "Water and Wastewater Allocation Request" form requesting gallons per day (gpd) for water and/or wastewater to the Town Manager's office, along with a completed City of St. Albans Water and Wastewater allocation application.
 - a. Determine GPD with the assistance of an engineer (210 gpd for wastewater and 450 gpd for water for a single dwelling).
2. The Town Manager will request approval from the Selectboard at a Selectboard meeting. Once approved, the Town Manager will prepare a letter of approval for the applicant addressed to the City Manager.
3. Applicant must submit approval letter from the Town Manager to the City of St. Albans when requesting services.