

The Town of St. Albans
PLANNING COMMISSION MINUTES
Town Hall, 579 Lake Road
October 11th, 2016 at 6:30 p.m.

Minutes

Present: S. Smith (Chair), B. Brigham (Vice Chair) G. Henderson (Clerk), B. Deso, A. Voegele

Staff Present: Becky Perron, Zoning Administrator, AJ Johnson, Ned Connell, Director of Administration

Public Present:

CALL TO ORDER

Chair, S. Smith called the meeting to order at 6:30 p.m.

SIDEWALK MASTER PLAN

The PC had a general discussion about sidewalks, paths, and Act 250. The PC reviewed the algorithm they developed at a previous meeting and agreed Upper Weldon Street, Congress Street, and Fairfax Street were the highest priority to develop sidewalks. N. Connell would formulate a resolution for the PC's approval. The resolution will then be forwarded to the Selectboard for allocation of capital funds and sidewalk construction during 2017.

N. Connell agreed to reach out to Sidewalk Master Plan consultant, J. Steele of Dubois and King. The PC requested J. Steele come to a PC meeting as soon as possible to review the PC's goals and provide feedback.

TOWN PLAN UPDATE

N. Connell provided the PC with a proposed schedule for the Town Plan update. N. Connell explained it was imperative the schedule be followed or there would be consequences for allowing a lapse in the adoption of the plan. The PC discussed different ideas to keep the schedule moving such as editing documents on google drive.

STORMWATER ORDINANCE

N. Connell explained the Stormwater Ordinance would also require the PC's attention. The current draft is very long and N. Connell hoped it could be reduced in length.

OTHER BUSINESS

B. Perron stated she made slight changes to the report for the updated Unified Development Bylaws by adding headings to the various sections.

S. Smith stated the PC had received correspondence from the Town of Swanton notifying the Town that they were updating their Town Plan. The PC also received correspondence from Cross Consulting regarding Ben & Jerry's Act 250 application. The PC reviewed correspondence from the Public Service board regarding a petition of the wind application in Swanton. The Town of Georgia sent the Town of St. Albans a notice of a public hearing to be held to adopt a new Town Plan.

Due to an error in recording there will be no audio recording available for this meeting.

MINUTES

MOTION: B. Brigham made a motion to sign the minutes of the meeting dated September 27th, 2016. B. Deso seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

MOTION: B. Brigham made a motion to adjourn the meeting at 9:05 p.m. G. Henderson seconded. All in favor, none opposed, motion carried.

Respectfully submitted,
AJ Johnson, Administrative Assistant

Sam Smith, Chair

Date

Brent Brigham, Vice Chair

Date

Grant Henderson, Clerk

Date

Brendan Deso

Date

Al Voegele

Date