

**Town of St. Albans  
Selectboard Meeting Minutes  
Monday, February 1<sup>st</sup>, 2016  
6:30 p.m.**

On Monday, February 1<sup>st</sup>, 2016 at 6:30 p.m., at Town Hall the Town of St. Albans Selectboard met.

**Officials and staff present:** Vice Chair, Stan Dukas, David McWilliams, Sam Smith, Town Manager, Carrie Johnson and Town Clerk, Anna Bourdon. Absent were Chair, Brent Palmer and Bruce Cheeseman.

**General Public:** Peter Blouin, Andy Grossman, Greg Hale, Legislative Representative, Lynn Dickinson, Al Voegelé and St. Albans Messenger, Elaine Ezerins

The Pledge of Allegiance. Vice Chair, S. Dukas called the meeting to order at 6:30 p.m.

**Live – call in meeting.**

**Payroll Warrants**

**MOTION: D. McWilliams made a motion to approve the payroll warrants dated January 29<sup>th</sup>, 2016 in the amount of \$24,340.84 January 22<sup>nd</sup>, 2016 in the amount of \$13,514.92. All in favor, none opposed, motion carried.**

**Industrial Park Warrant**

**MOTION: S. Smith made a motion to approve the industrial park warrant dated February 1<sup>st</sup>, 2016 in the amount of \$347.40. All in favor, none opposed, motion carried.**

**General Warrant**

**MOTION: S. Dukas made a motion to approve the general warrant dated January 20<sup>th</sup>, 2016 through February 1<sup>st</sup>, 2016 in the amount of \$55,231.90. All in favor, none opposed, motion carried.**

**Minutes**

**MOTION: S. Dukas made a motion to approve the Selectboard meeting minutes for Tuesday, January 19<sup>th</sup>, 2016. All in favor, none opposed, motion carried.**

**Northwest State Correctional Facility – Greg Hale, Superintendent**

Superintendent, Greg Hale came before the Board to give them an annual update. The prison computer system has been changed and therefore the usual quarterly reports have not been provided. This is being worked on. Mr. Hale stated things have been moving smoothly. The solar farm is up and running without issue. They will be moving fences to reconfigure the yard. The facility is currently housing 227 inmates with a budget of \$9.7 million. D. McWilliams suggested the Board take a tour of the facility.

Peter Blouin asked how much savings is there with the solar farm generating electricity. Mr. Hale explained the prison receives a subsidy for hosting the solar farm on the prison's property. It saves the prison 10% off electricity, around \$15,000/year. Mr. Hale stated that currently the prison employs 130 people, with 93 being security staff.

**Liquor Control Board**

**MOTION: S. Dukas made a motion to recess the Selectboard and convene as the Liquor Control Board. All in favor, none opposed, motion carried.**

S. Dukas read the list of renewals:

Linda's Vermont Deli - First Class License Renewal

American Legion - First Class License Renewal & Outside Consumption Permit

Price Chopper - Second Class License Renewal

St Albans Jolley - Second Class License Renewal

VFW - First Class License Renewal & Outside Consumption Permit

Colonial Mart - Second Class License Renewal

Maple Fields North - Second Class License Renewal

Maple Fields South - Second Class License Renewal

**MOTION: D. McWilliams made a motion to approve all licenses renewals as presented. All in favor, none opposed.**

**MOTION: S. Dukas made a motion to adjourn the Liquor Control Board and reconvene as the Selectboard. All in favor, none opposed, motion carried.**

### **Bylaws**

S. Smith gave an update on the bylaw rewrite. The Planning Commission met on Tuesday, January 26<sup>th</sup> to amend the bylaws to include sidewalks and to add mobile homes to the residential/commercial zone. It was listed in both residential and commercial but, not residential/commercial. This was just an oversight. The draft has been sent back to the Selectboard for their approval. D. McWilliams and S. Dukas would like to review the bylaws at the next meeting with a full Selectboard, February 22<sup>nd</sup>, 2016.

### **Town Manager's Report**

#### **Fire Department: Bylaw Revision Draft 1**

The Board received a first draft of proposed changes to the Fire Department bylaws. They agreed to accept the revisions.

**MOTION: S. Dukas made a motion to approve the updated Fire Department bylaws as presented. All in favor, none opposed, motion carried.**

#### **Seeking Appointment for Clean Water Advisory Committee (Northwest Regional Planning Commission)**

Northwest Regional Planning Commission (NRPC) has formed the Clean Water Advisory Committee and is asking municipalities to appoint members. C. Johnson explained that Town resident, Al Voegele expressed interest in being appointed to this committee. S. Dukas had some concerns regarding the committees charge and the Board decided to appoint Mr. Voegele to a term of 90 days.

**MOTION: D. McWilliams made a motion to appoint Al Voegele to the Clean Water Advisory Committee for a term of 90 days. All in favor, none opposed, motion carried.**

#### **Aquatic Nuisance Control Grant**

The current grant helped the watershed with weed harvesting and the machine maintenance. The Town is applying for a new grant for project year 2016. The Town would be the fiscal agent for this grant, no Town match is required.

**MOTION: S. Dukas made a motion to support the Aquatic Nuisance Control Grant. All in favor, none opposed, motion carried.**

#### **Public Comment**

None.

#### **Schedule**

The next Selectboard meetings are Monday, February 22<sup>nd</sup> and Monday, March 7<sup>th</sup>. The meeting on February 22<sup>nd</sup> will also be the budget informational meeting. Town Meeting Day is Tuesday, March 1<sup>st</sup>. D. McWilliams suggested Anna Bourdon, Carrie Johnson and Stan Dukas be on Northwest Access TV to present the fiscal year 2016 – 2017 budget.

#### **Other Business**

##### **Act 46 - School Consolidation**

S. Smith asked Representative, Dickinson her opinion on Act 46, the merger with area schools. Representative Dickinson explained the Act has two pieces; consolidation and tax incentives. Schools involved include St. Albans Town Education Center, City of St. Albans, BFA and the Town of Fairfield. In order for the Act to pass, all Towns must vote in favor of the consolidation. Tax incentives are given to the schools if they agree to the consolidation for 5 years. This will go to a vote on Town Meeting Day. The School Board will have a public meeting prior to the vote. That meeting will be held at 6pm on February 24<sup>th</sup> at SATEC. BFA will hold their informational meeting at 6:30 p.m. on February 23<sup>rd</sup> at the library.

Al Voegele asked Representative Dickinson how Town residents can help legislature lobby for bill H609. Representative Dickinson suggested emailing the Government Operations Committee. Lynn will be presenting tomorrow at 11:30a.m.

**Executive Session**

**MOTION: S. Dukas made a motion to go into executive session at 7:16 p.m. to discuss legal, contractual or personnel issues where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss legal, personnel and contractual issues under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and invite in Town Manager, Carrie Johnson and Jackie Brown. All in favor, none opposed, motion carried.**

Jackie Brown arrived to participate in executive session at 7:35 p.m. and left at 8:00 p.m.

**MOTION: D. McWilliams made a motion to come out of executive session at 8:59 p.m. All in favor, none opposed, motion carried.**

**Adjournment**

**MOTION: D. McWilliams made a motion to adjourn the Selectboard meeting at 9:00 p.m. All in favor, none opposed, motion carries.**

Respectfully submitted,  
Jennifer Gray