

**Town of St. Albans
Selectboard Meeting Minutes
Monday, October 24th, 2016
6:30 p.m.**

On Monday, October 24th, 2016 at 6:30 p.m., at Town Hall the Town of St. Albans Selectboard met.

Officials and staff present: Chair, Stan Dukas, Vice Chair, Bruce Cheeseman, David McWilliams, Bill Nihan, Sam Smith, Town Manager, Carrie Johnson, Town Clerk, Anna Bourdon, Director of Administration, Ned Connell and Zoning Administrator, Becky Perron.

Public: Peter Blouin, Denise Smith, Sarah Branon Kittell and Al Voegele.

S. Dukas called the meeting to order at 6:30pm.

Pledge of Allegiance.

Approval of Agenda

S. Dukas added to the "Other Business" section of the agenda a discussion regarding the water/wastewater allocation for Mylan Technologies, Inc.

MOTION: D. McWilliams made a motion to approve the agenda as amended. All in favor, none opposed, motion carried.

Public Hearing

St. Albans Town Unified Development Bylaws

S. Dukas opened the public hearing on the St. Albans Town Unified Development Bylaws.

S. Smith went through the articles of the bylaws explaining that there were few major changes, several grammatical changes, clarification of definitions and some omissions.

D. McWilliams asked if the question of where a future methadone clinic could be located was corrected. S. Smith explained there was a change in social services, which removed locating a methadone clinic from the lakeshore district.

MOTION: S. Dukas made a motion to close the public hearing on the St. Albans Town Unified Development Bylaws. All in favor, none opposed, motion carried.

Interim Stormwater Bylaws

S. Dukas opened the public hearing on the Interim Stormwater Bylaws. The Town of St. Albans signed a Notice of Intent to work with the State to clean up some brooks and work on stormwater in Town. The Town will extend this bylaw for one more year.

MOTION: S. Smith made a motion to approve the extension of the Interim Stormwater Bylaws as presented. All in favor, none opposed, motion carried.

S. Dukas closed the public hearing.

Payroll Warrants

MOTION: B. Cheeseman made a motion to approve the payroll warrant dated October 21st, 2016 in the amount of \$24,611.97, the payroll warrant dated October 14th, 2016 in the amount of \$14,148.47 and the payroll warrant dated October 7th, 2016 in the amount of \$14,530.19. All in favor, none opposed, motion carried.

Industrial Park Warrant

MOTION: D. McWilliams made a motion to approve the Industrial Park warrant in the amount of \$896.17. All in favor, none opposed, motion carried.

General Warrant

MOTION: S. Dukas made a motion to approve the general warrant dated October 24th, 2016 in the amount of \$91,803.04. All in favor, none opposed, motion carried.

Minutes

MOTION: B. Nihan made a motion to approve the Selectboard meeting minutes for Monday, October 3^d, 2016. All in favor, none opposed, motion carried.

Zoning Application Fee Refund – Northside Baptist Church

Northside Baptist Church had applied for a DRB hearing but, withdrew before the meeting was warned. They requested a refund. Once they get more information, they will come back to the Zoning Administrator requesting another hearing before the DRB.

MOTION: B. Nihan made a motion to refund the \$150 application fee to the Northside Baptist Church. All in favor, none opposed, motion carried.

Town Manger's Report

Personnel Policy – Signatures Needed

The Board was provided a final copy of the Personnel Policy for their signature.

Appoint Interim Town Manager

C. Johnson will be taking medical leave at the end of November for about 3-6 weeks. She and the Board have agreed to appoint Al Voegelé as the Interim Town Manager. He has a great deal of municipal experience, having been the City of Colchester's Manager. The Board will make a motion to appoint Mr. Voegelé at their next meeting.

2016 Paving Update

Paving began today on Maquam Shore Road. Once the top coat is done, it'll alleviate the issue of some of the paving being uneven. The State paving projects on Route 36 and Route 38 will be done in the spring.

Public Comment

Denise Smith came before the Board to discuss that she's running for State Senate and should she be elected she would like to work hand in hand with the Town on water quality as well as good schools and prosperous communities. She also mentioned the Maple Run Unified School District for the Town of St. Albans, City of St. Albans and Fairfield.

Sarah Kittell, of Fairfield, is running for State Senate for Franklin County and Alburgh. She gave a brief background. S. Kittell is a retired registered nurse who grew up on a Franklin County farm. She is committed to working for families, growing economic opportunities, supporting local farmers, and delivering the kind of constituent services that the communities need. S. Kittell was formerly the Chair of the Senate Agriculture Committee.

Errors & Omissions – Bill Hinman, Assessor

B. Hinman, Assessor came before the Board to discuss errors and omissions to be approved by the Board. The results of the Errors and Omissions report for all 8 errors and omissions, the Town will receive \$177.95 in municipal taxes.

MOTION: S. Smith made a motion to approve the errors and omissions as presented by the Assessor's and Board of Listers. All in favor, none opposed, motion carried.

Schedule

The next regular Selectboard meetings are Monday, November 7th and Monday, November 21st. Election Day is November 8th.

Other Business – Mylan Allocations

S. Dukas explained the Board received a copy of a water and wastewater allocation request from Cross Consulting regarding the expansion of Mylan's warehouse and their request of allocations for 450 gallons per day of water and 450 gallons per day for wastewater. The expansion will add two new employees and a pallet wash. S. Dukas Mylan may be required to pay well over \$6,000 a year in new fees and was curious as to whether or not Mylan was aware of these additional fees. After much discussion, a motion to approve the allocation request was made.

MOTION: B. Nihan made a motion to endorse the water and wastewater allocation request for the increase of allocations for Mylan Technologies, Inc. and advise them to question the fees will be paid on the whole lot or the expansion. All in favor, none opposed, motion carried.

Zoning Violation

The original violation occurred during this past spring and summer. The property owner had told Zoning Administrator, Becky Perron he would get the issue fixed. The issue

was fixed but, within two weeks of the Town dropping previous legal action, new, similar violations had occurred.

Executive Session

MOTION: S. Dukas made a motion to go into executive session at 7:34 p.m. to discuss legal, contractual or personnel issues where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss legal, personnel and contractual issues under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite Town Manager, Carrie Johnson and Al Voegelé. All in favor, none opposed, motion carried.

MOTION: S. Smith made a motion to come out of executive session at 9:30 p.m. All in favor, none opposed, motion carried.

Adjournment

MOTION: B. Cheeseman made a motion to adjourn the Selectboard meeting at 9:30 p.m. All in favor, none opposed, motion carries.

Respectfully submitted,
Jennifer Gray