

**Town of St. Albans
Selectboard Continued Meeting Minutes
Monday, December 7th, 2015
6:00 p.m.**

On Monday, December 7th, 2015, the Town of St. Albans Selectboard continued a budget meeting from Monday, November 30th at Town Hall.

Officials and staff present: Vice-Chair, Stan Dukas, Bruce Cheeseman, David McWilliams, Sam Smith, Town Manager, Carrie Johnson, Town Clerk, Anna Bourdon and Public Safety Administrator and Fire Chief, Bob Cross. Absent was Chair, Brent Palmer.

S. Dukas called the continued meeting to order at 6p.m.

The Pledge of Allegiance.

Fire Department Budget Review

The Board reviewed the Fire Department budget with Bob Cross. When completed, B. Cross left the meeting at 7 p.m. B. Cross proposed changing stipend payments to hourly. Research needs to be done on Workers Compensation insurance changes before this is approved.

Town Clerk Budget Review

Town Clerk, Anna Bourdon reviewed her budget with the Board.

Complete Budget Review

The Board reviewed the proposed budget starting with the Listers. It is being proposed to hire an assessor, have the elected Listers work with the hired assessor to fill in any gaps in service and cross train the outside consultant. It is expected that the current staff will work with the hired assessor to ensure the grand list is lodged in a timely manner. The long term goal is to have the Listers be an advisory board, meeting occasionally to oversee the work of the hired assessor.

Town Clerk, A. Bourdon left meeting at around 9 p.m.

Non-Profit Allocation Requests

The remaining group went over all other sections of the budget. The Board would like to review the funding request from CVOEO and the food shelf at their next budget meeting on January 11th, 2016.

Executive Session

MOTION: S. Dukas made a motion to go into executive session at 9:20 p.m. to discuss legal, contractual or personnel issues where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss legal, personnel and contractual issues under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and invite in Town Manager, Carrie Johnson. All in favor, none opposed, motion carried.

MOTION: S. Smith made a motion to come out of executive session at 9:45 p.m. All in favor, none opposed motion carried.

Northwestern Medical Center Water/Wastewater Allocation Request

MOTION: S. Smith made a motion to approve the water/wastewater allocation request for Northwestern Medical Center and authorize Town Manager, Carrie Johnson to sign the Allocation request as recommended by the Town Attorney. He further moved that the Selectboard would be reviewing allocation requests going forward. All in favor, none opposed, motion carried.

MOTION: B. Cheeseman made a motion to adjourn the meeting at 9:55 p.m. All in favor, none opposed, motion carried.

Respectfully submitted,
Carrie Johnson