

**Town of St. Albans  
Selectboard Meeting Minutes  
Monday, January 26<sup>th</sup>, 2015  
6:30 p.m.**

On Monday, January 26<sup>th</sup>, 2015 at 6:30 p.m., at Town Hall the Town of St. Albans Selectboard met.

**Officials and staff present:** Chair, Bernie Boudreau, Vice Chair, Brent Palmer, Stan Dukas, Bruce Cheeseman, Town Manager, Carrie Johnson, and Town Clerk, Anna Bourdon. Absent was Joe Montagne,

**General Public:** Officer Roger Langevin, Derek Madden, Sarah and Paul Lerner, Steve Cushing, Representative, Corey Parent, Police Chief, Gary Taylor and St. Albans Messenger Reporter, Elodie Reed.

The Pledge of Allegiance. Chair, B. Boudreau called the meeting to order at 6:30 p.m.

**St. Albans Police Chief, Gary Taylor**

Police Chief Taylor came before the Board to provide an update and briefly go over the year end crime stats that were provided to the Board in their packets. Statistics indicate a rise in crime stats that may be attributed to the change in reporting software.

**Letters of Support**

**SATEC – Request for Emergency Only Entrance onto Limited Access Highway**

Derek Madden and Officer Langevin came before the Board to explain the requested emergency access at SATEC. The Board was in consensus and signed the letter of support.

**Aldis Hill Trust – Recreational Trails Program Grant**

The Board supports their efforts for improvements to the trails and water management and was in consensus and agreed to have Carrie Johnson sign the letter of support on behalf of the Selectboard.

**Release of Leased Lands**

In the process of selling some land, Town resident's title attorney discovered there are 7 acres, (unknown location) of leased land. Their attorney suggesting the Town release the 7 acres. The Town's attorney recommended the Board sign on the contingency that he has the opportunity to review the documents one last time prior to signing.

**MOTION: B. Palmer made a motion to authorize Carrie Johnson to sign the Property Transfer contingent on the Town Attorney's findings. All in favor, none opposed, motion carried.**

**Town Warning Articles & FY'16 Budget**

Steve Cushing with the St. Albans Area Watershed Association (SAAWA) came before the Board to discuss the purchase of a second weed harvester. The current weed harvester permit is expiring this year and SAAWA will apply for a renewal of one permit and apply for a new permit once the new harvester is purchased.

Mr. Cushing went on to explain that weed harvesting is not allowed to be cutting until July 15<sup>th</sup>, a condition of the Fish and Game Department. Mr. Cushing explained that he has tried to get that date changed to July 1<sup>st</sup> but, had been previously denied. He is again going to request an earlier date.

**MOTION: B. Palmer made a motion to accept the Town Warning as presented to the Selectboard. All in favor, none opposed, motion carried.**

**Planner, Maren Hill**

**Bylaws Update**

Planner, Maren Hill explained to the Board that the timing has not changed much from the last update she provided them. A system has been developed by the Planning Commission that seems to be speeding up the process on the Bylaws rewrite.

M. Hill explained Act 250 permits are state permits that developers must apply for when developing a certain amount of land. This will now need to follow new criteria called 9L. This would restrict development in non-traditional settlement patterns. Developments would need to meet 9L standards.

The anticipated completion date of the Bylaws rewrite by the Planning Commission is May 12<sup>th</sup>. The Selectboard will hold 2 meetings after the Planning Commission has forwarded it to them.

#### **MS4 Update**

M. Hill explained the internal and external timelines regarding the MS4 permit. The internal timeline will allow Town staff to meet the external timeline deadlines that are set by the state. The Flow Restoration Plan for Rugg Brook should be completed by the end of March, 2015.

#### **Lake Champlain Basin Program Grant**

The Town has been awarded grant funds to construct a rain garden at Town Hall that will treat the impervious surfaces of the parking lot. The amount of the grant award is \$16,840.

#### **Park and Recreation Steering Committee**

M. Hill explained to the Board that the committee has already had one meeting. They discussed how to create a needs assessment and inventory. They would like to use a questionnaire and distribute it at Town Hall, at Town Meeting Day, and in the monthly newsletter. The Selectboard supports this outreach effort.

#### **Town Manager's Report FY 2013 – 2014 Audit**

C. Johnson explained that we received the Town audit in a timely manner and it was clean, no issues.

#### **Public Comment**

Corey Parent came before the Board to give some updates on what he's working on in Montpelier. They are 3 weeks into the new session. Representative Parent is on the Commerce and Economic Development Committee and the committee is taking up the 9L criteria Planner, Maren Hill had previously discussed. C. Parent suggested someone from the State attend a Selectboard meeting and explaining 9L more in detail.

Regarding crosswalks in the Town, Representative Parent has talked the Chair of the Transportation, Pat Brennan and he sent emails to both Senator Degreee and Barbara Murphy who also serve on the Transportation committee. He will pass along information to them regarding crosswalks.

Representative Parent is doing a weekly newsletter that can be found on his website, [www.coreyparent.com](http://www.coreyparent.com).

#### **Industrial Park Warrant**

**MOTION: B. Boudreau made a motion to approve the Industrial Park warrant dated January 26<sup>th</sup>, 2015 in the amount of \$1,105.61. All in favor, none opposed, motion carried.**

#### **Warrants**

**MOTION: B. Boudreau made a motion to approve the general warrant dated 1/13/2015 – 1/26/2015 in the amount of \$35,989.36. All in favor, none opposed, motion carried.**

#### **Payroll Warrants**

**MOTION: B. Boudreau made a motion to approve the payroll warrants for January 23<sup>rd</sup>, 2015 in the amount of \$13,972.84 and January 16<sup>th</sup>, 2015 in the amount of \$13,088.18. All in favor, none opposed, motion carried.**

#### **Minutes**

**MOTION: B. Boudreau made a motion to approve the Selectboard meeting minutes for Monday, January 12<sup>th</sup>, 2015. All in favor, none opposed, motion carried.**

#### **Schedule**

The next Selectboard meetings are Monday, Feb. 9<sup>th</sup> and Feb. 23<sup>rd</sup>. The informational meeting for the 2016 budget will be held at the Selectboard meeting of Feb. 23<sup>rd</sup>.

#### **Other Business**

None.

**Executive Session**

**MOTION: B. Palmer made a motion to enter into executive session to discuss a contractual issue and invite in Town Manager, Carrie Johnson at 7:10 p.m. All in favor, none opposed, motion carried.**

**MOTION: B. Palmer made a motion to come out of executive session at 7:20 p.m. All in favor, none opposed, motion carried.**

**Adjournment**

**MOTION: B. Cheeseman made a motion to adjourn the Selectboard meeting at 7:20 p.m. All in favor, none opposed, motion carries.**

Respectfully submitted,  
Jennifer Gray

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Bernie Boudreau, Chair

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Vice Chair, Brent Palmer

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Stan Dukas

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Bruce Cheeseman