

The Town of St. Albans
PLANNING COMMISSION MINUTES
Town Hall, 579 Lake Road
May 27th 2014 at 6:30 p.m.

Minutes

Present: S. Smith (Chair), B. Brigham (Vice Chair), B. Nihan, M. Mckennerney
Staff Present: M. Hill, Planner

CALL TO ORDER-

Planning Commission Chair S. Smith called the meeting to order at 6:30 p.m., followed by the pledge of allegiance.

M. Hill opened the meeting by announcing the Town would be launching their e-newsletter around June 1st. M. Hill collected email addresses on Town Meeting day and residents have been submitting email addresses via the Town website.

DISCUSSION OF ZONING BYLAWS AND SUBDIVISION REGULATIONS

The PC continued their discussion on signs and sign requirements. At the previous meeting M. Hill was tasked with designing images of different retail structures with examples of various size signs. The PC reviewed the pictures and discussed the visual appeal and practicality of each sign.

The PC agreed that in the Rural, Commercial-Residential, and St. Albans Bay district wall, awning, and window signs shall be up to 2% of the area of the façade they are on. They also agreed that the Commercial District could allow up to 5% of the area.

The PC decided the commercial district would have maximum signage areas as follows:

1. Structures under 10,000 feet- 100 square feet.
2. Structures between 10,000-20,000 square feet- 200 square feet.
3. Structures between 20,000-50,000 square feet- 350 square feet.
4. Structures over 50,000 square feet- 500 square feet.

The PC requested M. Hill make determinations for other districts and present them at the meeting of June 10th, 2014.

ACCEPTANCE OF MINUTES

MOTION: B. Brigham made a motion to accept the meeting minutes of May 13th, 2014. M. Mckennerney seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

MOTION: B. Brigham made a motion to adjourn the meeting at 8:30 pm. M. Mckennerney seconded. All in favor, none opposed, motion carried.

Respectfully submitted,
AJ Johnson, Administrative Assistant

Sam Smith, Chair

Date

Brent Brigham

Date

Mike Mckennerney

Date

Bill Nihan

Date

