

TOWN OF ST. ALBANS, VERMONT
 579 LAKE ROAD
 P.O. BOX 37
 ST. ALBANS BAY, VT 05481
 (802) 527-1672

YELLOW AREAS ARE FOR TOWN USE ONLY

DRB APPLICATION [] PARCEL ID. _____
 PERMIT APPLICATION [] APPLICATION #: _____
 ZONE CLASSIFICATION: _____ DATE: _____

The undersigned hereby applies for permission to make certain improvements as described below. All construction to be completed in accordance with the Zoning Bylaw, and Subdivision Regulations of the Town of St. Albans, VT except for variances/waivers granted.

911 ADDRESS OR LOCATION: _____ FRONTAGE: _____ ACREAGE: _____
 OWNER(S) OF RECORD: _____ PERMIT REQUESTED: _____
 CONSTRUCTION TO BE STARTED _____ PURCHASE DATE: _____

PRINT OR TYPE & BE AS ACCURATE AS POSSIBLE. INCOMPLETE INFORMATION MAY DELAY YOUR APPLICATION . PLOT TO SCALE ON A SEPARATE SHEET LOT & BUILDING IMPROVEMENTS SHOWING WIDTH OF FRONT, SIDE & REAR YARDS. MARK "N" AT COMPASS POINT INDICATING NORTH. SHOW DISTANCE TO THE CENTER OF PUBLIC HIGHWAY

REMARKS/REQUESTS:

\$ _____
 ESTIMATED COST OF CONSTRUCTION CERTIFICATE OF OCCUPANCY REQUIRED? [] YES [] NO

THE UNDERSIGNED OWNER OF RECORD CERTIFIES THAT THE INFORMATION WITHIN THIS APPLICATION IS CORRECT.

PHONE #: _____
 SIGNATURE(S) OF OWNER(S) OF RECORD _____

MAILING ADDRESS:

	DATE	RCVD. BY	REMARKS/CONDITIONS
DRB FEE \$ _____	_____	_____	_____
ZONING PERMIT \$ _____	_____	_____	_____
PENALTY \$ _____	_____	_____	_____
IMPACT FEE \$ _____	_____	_____	_____
TOTAL FEE PAID \$ _____	_____	_____	_____

APPLICATION: [] APPROVED PERMIT VALID: _____

[] REJECTED PERMIT EXPIRES: _____

PERMIT #: _____ ISSUED TO: _____

DATE: _____
 _____ ZONING ADMINISTRATOR

YOU MUST CONTACT A PERMIT SPECIALIST AT THE DEPT OF ENVIRONMENTAL CONSERVATION LISTED FOR DISTRICT 6 ON THE ATTACHED PAMPHLET TO OBTAIN INFORMATION REGARDING VT STATE PERMITTING REQUIREMENTS.

TOWN OF ST. ALBANS
P.O. Box 37
St. Albans Bay, VT 05481
(802) 527-1672
Fax: (802) 524-5816
Email: satzoning@comcast.net

FEE SCHEDULE

1.	Recording fee required by State Law		
	Per Page	\$ 10.00	
	Per Mylar or Plans	\$ 15.00	
2.	Residential Structures – each level with the exclusion of basements		
	New Residential	\$ 0.10 per SF	
	Residential/Addition or Alteration	\$ 0.10 per SF/minimum of \$25.00	
	Residential/Accessory Bldg.	\$ 0.10 per SF/minimum of \$25.00	
	Swimming Pool – Accessory	\$50.00	
	Renewal of permit prior to expiration	\$25.00	
	Renewal of permit after expiration	\$ 0.10 per SF/minimum of \$25.00	
3.	Non Residential Structures – each level with the exclusion of basements		
	New Commercial/Industrial	\$ 0.15 per SF	
	New Commercial/Industrial Add/Alt.	\$ 0.15 per SF	
	Renewal of permit prior to expiration	\$50.00	
	Renewal of permit after expiration	\$ 0.15 per SF	
	Change of Use/Conditional Use	\$25.00	
	Home Occupation	\$50.00	
	Parking Lot	\$ 5.00 per parking space	
4.	Signs	\$150.00	
5.	Development Review Board		
	Residential (to appear before the DRB)	\$100.00	
	Conditional Use Request	\$ 50.00	additional
	Variance or Waiver Request	\$ 50.00	additional
	Non Residential (to appear before the DRB)	\$150.00	
	Conditional Use Request	\$100.00	additional
	Variance or Waiver Request	\$100.00	additional
	Subdivision	\$100.00 per lot or 20% on total number of lots subdivided to be paid with application. Balance of 80% to be paid upon filing of mylar within 180 days of Final Plat Approval.	
	Subdivision Amendments	\$150.00	
	Boundary Line Adjustment	\$150.00 (3 lots or more)	

	Boundary Line Adjustment – Administratively	\$150.00 (2 lots only)
	Re-Approval & signing of mylar filed within 180 day time period	\$150.00
	Re-Approval & signing of mylar not filed Within the 180 day time period	\$150.00
	Appeals	\$150.00
6.	Legal & Professional Expenses When the DRB requires legal counsel, engineering Or other professional services to render a decision, 75% will be incurred by the applicant and 25% by the Town of St. Albans upon Selectboard review and approval.	
7.	Certificate of Occupancy/Compliance New construction prior to expiration of building permit	\$ 10.00
	After expiration date of building permit or Construction prior to enactment of zoning (Dec. 1968)	\$75.00
8.	Telecommunication Tower District DRB Hearing Tower Permit Administrative Permit – Antenna	\$150.00 \$250.00 + \$1.00 per foot \$100.00 per antenna
9.	Penalties Upon failure to obtain a building permit <i>before</i> construction, subdivision, change or commencement of use has begun an additional fee of \$100.00 or 100% of permit cost (whichever is greater) will be assessed. If a Notice of Violation is issued an additional fee of \$200.00 or 100% of permit cost (whichever is greater) will be assessed.	
10.	Request for Town Plan or Zoning Bylaw Change/Amendment	\$1000.00

11. Impact Fees – New Construction

Road	\$ 101.00
Fire	\$ 250.00
Parks	\$ 152.00
School	\$1322.00
Library	\$ 134.00
General Government	<u>\$ 254.00</u>
	\$2213.00

12. Impact Fees – Accessory Dwelling Units & Seasonal Residences

Road	\$ 101.00
Fire	\$ 250.00
Parks	\$ 152.00
Library	\$ 134.00
General Government	<u>\$ 254.00</u>
	\$ 891.00

13. Impact Fees – Conversion from Seasonal to Year Round Use

School	\$1322.00
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Town Manager Clarification of Ordinance 01/06/10 – Remove Management

Selectboard Motion on 10/14/08 – ZA to waive application fees for any projects related to Town owned properties

Amended & Approved January 8, 2007 to include:

- #2 & #3 – each level with the exclusion of basements
- #2 – Home Occupations
- #3 – removed Home Occupations
- #5 – added “to appear before the Board”
- #5 – Subdivision revised to add payment schedule
- #5 – removed “Subdivision – One time renewal prior to expiration date”
- #5 – removed “Subdivision – One time renewal after expiration date”
- #5 – Boundary line adjustment – administrative fee changed from \$100.00 to \$150.00
- #5 – removed “Filling of Property...”
- #9 – Penalties – increase from \$100.00 to \$200.00 if Notice of Violation is issued
- #13 – Added

Amended & Approved February 24, 2003 to include:

Impact fees as they apply to units approved under section 409 accessory units are assessed all impact fees minus the education portion.

Amended & Approved January 22, 2001 to include:

- #5 – DRB Review – Filling of Property & Permit Fee
- #10 – Request for Town Plan or Zoning Bylaw Change/Amendment

Amended & Approved on July 10, 2001 to include:

**#3 – Parking Lot fee
Deletion of Agricultural Structures Fee**

Amended & Approved on September 10, 2001 to include:

#9 – Revised penalty assessments from \$25.00 & 25% to \$100.00 & 100%

Effective 1/11/90 – Impact Fee Ordinance