
Please remember that while these forms are posted on our web site, a **three part carbonless form** must be obtained by the Zoning Office in order to apply for a two lot subdivision

Section 203 - TWO-LOT SUBDIVISIONS

If a subdivider submits an application for the subdivision of a tract of land into no more than two lots, the Zoning Administrator may issue a two-lot subdivision permit to that subdivider upon the payment of the fee established by the Selectboard.

Prior to issuing a permit the Zoning Administrator will conduct an investigation that satisfies the following conditions:

1. That both lots meet the minimum dimensional requirements of the district(s) in which the lots are located,
2. That the structures located on such lots meet the setback requirements of the district/s in which the lots are located,
3. And that the subdivider and/or the predecessors in title have not subdivided the tract of land within two years prior to the date that the application was submitted.

Any appeals of a two lot Subdivision permit will be made to the Town of Saint Albans Development Review Board in accordance with section 4465 of the Act.

NOTE: A plat map must be filed in accordance with State Statutes. A DXF diskette of the approved subdivision/boundary line adjustment must be filed with the Lister's office by the subdivider within 180 days of the decision to issue the permit. As statutory requirements change for filing documents with the Town Clerk's Office, it is recommended that the subdivider consult the Town Clerk for the proper documentation and filing requirements.

**TOWN OF ST. ALBANS
ZONING/PLANNING/DRB
P.O. Box 37
St. Albans Bay, VT 05481
(802) 527-1672
Fax: (802) 524-5816
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Application For Two Lot Subdivision

Application No: _____ Tax Map No: _____
Applicant: _____ Record Owner: _____
Address: _____ Address: _____

Phone No: _____ (Day) Phone No: _____ (Day)

Signed:
By Landowner or Agent

_____ Date: _____
(A letter of authorization must accompany submittal if signed by agent.)

Professional Advisors: _____
Address: _____

Phone No. _____ (Day)

Total Acreage of Subdivision _____ No. of Proposed Lots _____

Acreage of each proposed lot _____

Subdivision Name _____

Zoning District _____

Brief description of size and type of subdivision:

List all structures currently existing on each lot:

How does the subdivision proposal meet the Goals and Objectives of the town's Comprehensive Plan?

